

Self-Audit Is Your Best Defense

Errors
Billing Evaluation
Action Skills Immediately
RAC Action Plan
Compliance Review Chart
E&M Guidelines
Coding Review
Documentation Auditing
Train Coding Review Audit

Medicare's new Recovery Audit Contractor program is designed to ferret out incorrect payments to physicians, hospitals, and other health care professionals.

Medicare uses data mining technology to compare the most frequently billed codes across specialty areas. Outliers — those who bill for Medicare services higher or lower than the majority of their peers — are called to the attention of recovery audit contractors (RACs).

It's important that physician offices understand an audit's repercussions, how to appeal an audit outcome, and how to make sure coding and billing processes are in line to help prevent scrutiny in the first place.

This course will explain the RAC program, highlight common billing and coding errors, and show you how to conduct a self-audit as part of your overall billing and coding compliance plan.

Program Highlights

- Receive a self-audit tool to help you identify problems in your office
- Discuss the impact of Medicare's elimination of consultation codes
- Dissect and discuss case examples with hands-on exercises
- Understand how the medical decision making drives your code choice
- Develop a billing/coding compliance plan that your staff will follow
- Review E&M guidelines to ensure compliance, eliminate undercoding, and streamline documentation



Practice Management Services



Coming soon!

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April 15: Fort Worth

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Course Bonus

Chart Audit Tool —

Receive a self auditing tool that will help you identify problems in your office!

Register today! www.texmed.org (800) 880-7955

Continuing Medical Education

The Texas Medical Association is accredited by the Accreditation Council for Continuing Medical Education (ACCME) to provide continuing medical education for physicians.

TMA designates this educational activity for a maximum of 3.75 *AMA PRA Category 1 Credits™*. Physicians should only claim credit commensurate with the extent of their participation in the activity. This course has been designated by TMA for 3.75 credits of education in medical ethics and/or professional responsibility.

AAPC Continuing Education

This program has prior approval of the American Academy of Professional Coders for 4 continuing education units. Granting of this approval in no way constitutes endorsement by AAPC of the program, content, or program sponsor.

Is This Course for You?

This program is designed for physicians who treat Medicare patients, compliance officers, office managers, and billing/coding personnel.

Course Objectives

Upon completion of this activity, participants should be able to:

- Outline Medicare's Recovery Audit Contractor (RAC) program;
- Identify the key elements of a RAC chart audit; and
- Complete an internal audit to identify coding and billing errors, and design a corrective action plan based on results.

Teaching Methods

- Lecture
- Audio-visual presentation
- Case studies
- Questions and answers

RAC Reviews: Self-Audit Is Your Best Defense

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 Individuals in need of special assistance with regard to this educational program should contact Gay Anderson at (800) 880-1300, ext. 1421.

Locations & Dates

PLEASE SELECT A CITY:


- March 23 Austin
- March 24 San Antonio
- March 25 McAllen
- April 7 Houston
- April 8 Lubbock
- April 13 Dallas
- April 14 Tyler
- April 15 Fort Worth


Refund Policy

Submit a request for a refund in writing via fax or mail. TMA charges a \$25 processing fee for each refund.

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Texas Medical Association
Attn: RAC 2010
401 W. 15th St.
Austin, TX 78701-1680

Four Easy Ways to Register!

American Academy of Professional Coders

The American Academy of Professional Coders (AAPC) is the nation's largest medical coding training and certification organization. AAPC's outpatient-focused credentials — including the gold standard CPC® — represent the highest level of coding expertise and adherence to strict ethical standards. AAPC-credentialed coders are preferred by



American Academy of Professional Coders

physicians and payer organizations. Learn more at www.aapc.com.

Your Speaker

Jonnie Massey, CPC, CPC-P, CPC-I, CPMA, has been in the health care industry for 25 years. Ms. Massey's progressive experience includes extensive work for both payers and providers. She holds the above credentials from the American Academy of Professional Coders and also is an accredited health care fraud investigator through the National Healthcare Anti-Fraud Association. Ms. Massey has taught coding and has conducted numerous training sessions nationally on a variety of topics related to health care. She previously served on the AAPC's National Advisory Board. She spent 13 years conducting health care fraud investigations and payer audits and now works directly for AAPC.

Liability Insurance Discount

Physicians who are insured with Texas Medical Liability Trust may earn professional liability insurance discounts by participating in approved continuing education activities. TMLT policyholders who complete this course will earn a 3-percent discount (not to exceed \$1,000), which will be applied to their next eligible policy period.



Agenda

8:30-9:30 am

The Recovery Audit Contractor Program

- What are RACs?
- Top findings during pilot program
- What are they looking for?
- Penalties

9:30-10:30 am

Coding and Billing Errors

- Top 10 billing mistakes/questions
- E&M documentation guidelines '95 vs. '97
- Documenting medical necessity
- Medicare consultation codes — gone for good?

10:30-10:45 am

Break

10:45 am-12:15 pm

Self-Audits

- The audit tool
- Sample audit/case studies
- What to do with your findings
- Getting buy-in for corrective actions

12:15-12:30 pm

Questions and Answers

Schedule

Check-in..... 8 am
Seminar..... 8:30 am-12:30 pm

Registration Fee

TMA members or their staff..... \$129
Nonmembers..... \$199

Six Tips for Responding to an Audit

The American Academy of Professional Coders has six helpful tips for physicians who find themselves the subject of a Recovery Audit Contractor (RAC) program audit:

- 1 Send in as much documentation as you have, but keep photocopies for yourself.
- 2 Never alter any charts or records you submit.
- 3 Send records back to the auditor promptly; you have 30 calendar days to respond.
- 4 Try to figure out what the auditor may be concerned about.

- 5 To accompany the files you send, write a thorough cover letter that includes a description of your practice, your practitioners, and their credentials, as well as information about the patient's condition, procedures, and ongoing care.

- 6 Send all documents by certified mail, receipt required.

Connolly Healthcare serves as the recovery audit contractor for Texas. Visit its Web site at www.connollyhealthcare.com for more information.

RECOVERY AUDIT CONTRACTOR REVIEWS

Self-Audit Is Your Best Defense

- Learn how to conduct a self-audit with tools provided at the program
- Discover the top findings in RAC from pilot states
- Find out about the elimination of the Medicare consultation codes
- Earn CME and AAPC credits

Course Bonus

Chart Audit Tool — Receive a self auditing tool that will help you identify problems in your office!

Your Source for Practice Management Solutions



TMA Practice Consulting offers customized, practice management solutions for your practice. Services include:

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